



Policy Manual – Buildings

B.M.06 Video Electronic Surveillance

Policy Statement

In order to enhance security and personal safety within the schools and buildings of the Hamilton-Wentworth Catholic District School Board (HWCD SB), video/electronic surveillance equipment may be used.

Purpose

Video/electronic security systems should only be considered after it has been determined that less intrusive means of deterrence such as increased monitoring by administration and teachers/staff are not sufficient to promote a safe and secure environment for students and staff.

Video/electronic surveillance equipment refers to a video, electronic, wireless or digital surveillance systems or devices that enable continuous or periodic video recording or monitoring of individuals in buildings or on board premises.

Responsibility

Principals/site managers must ensure that video surveillance equipment is installed and maintained in an appropriate manner and notification to the public on its use is regularly given. The school board will ultimately authorize all camera locations. The Director of Education and Associate Director of Corporate Services will receive all reports of inadvertent disclosures of personal information and may authorize use of surveillance systems by law enforcement for time-limited specific investigations into criminal conduct.

Regulation

Freedom of Information and Protection of Privacy Act (FIPPA, 2012)

Municipal Freedom of Information and Protection of Privacy Act (MFIPPA, 2007)

Information and Privacy Commissioner of Ontario – Guidelines for Using Video Surveillance Cameras in Schools Revised **October 2015**

Related Policies

H.M.04 Security Confidentiality and Protection of Personal Information

Related Board Committee

Committee of the Whole

Policy Review Date

BM Original Policy Approved 2 October 2012

Revisions: 1 March 2016, 6 November 2019

To be reviewed every three years